

ELIGIBILITY TO SUBMIT PROPOSALS
(Office of the President - Contract and Grant Manual Section 1-530)

WHO MAY SUBMIT PROPOSALS

A research project proposal may be submitted only by academic appointees (singly or jointly) who will personally participate in the project in a significant manner and also serve as the Principal Investigators. A training project proposal may be submitted only by an academic appointee who will personally participate in the project and also serve as the Project Director or Administrator. A proposal for a research or training program involving more than one project may be submitted only by an academic appointee who will personally participate in the projects and also serve as the Program Administrator.

- A. Academic appointees in the following title groups are eligible to submit proposals for research or training contracts or grants, subject to conditions, restrictions and review procedures which may be established by a Chancellor, the Vice-President--Agriculture and Natural Resources, or the Dean of University Extension after he or she has obtained advice from the appropriate committees of the Academic Senate. Such conditions, restrictions, and review procedures shall include considerations of educational policy and academic, fiscal, and physical planning. Furthermore, a Chancellor may restrict the privilege to submit proposals, by personnel not members of the Academic Senate and not appointees in the Agronomist series, to those individuals for whom special justification has been established. Those who submit proposals should be encouraged to plan the projects to be educationally and financially helpful to students whenever possible. Projects which interfere with the regular instructional and research responsibilities of the University shall not be accepted.
1. Members of the Academic Senate, including emeriti.
 2. Appointees in the Agronomist series, including emeriti.
 3. Appointees at 50 percent or more of full time in the Adjunct Professor series.
 4. Appointees at 50 percent or more of full time in the Clinical Professor series.
 5. Appointees at 50 percent or more of full time in the Professional Research series.
 6. Appointees at 50 percent or more of full time in the Cooperative Extension Specialist series.
- B. Upon receipt of the approval of the appropriate officer (Chancellor, or Vice President--Agricultural and Natural Resources, Dean of University Extension), a person holding appointment in one of the following title groups may submit a proposal for a training or training-related research contract or grant.
1. Supervisor of Physical Education series.
 2. Cooperative Extension Specialist (Advisor) series.
 3. University Extension Specialist series.
- C. By exception, Chancellors, Vice Presidents, or the Dean of University Extension may approve the submission of a contract or grant proposal by other appointees in special circumstances ***when such action is in the best interest of the University, and provided that space and facilities can be assigned without detriment to the regular instructional and research responsibilities of the University***. In such cases, a written explanation of the approval should be included in the project file as a matter of record.