

15 April 2020

Faculty Name

Rank, Department

University of California, Merced

Dear [Faculty Name],

The Office of Research Development (ORD) offers our strong support for your Center's renewal proposal titled, "[Insert Proposal Title]" (Solicitation: Number). ORD at UC Merced provides strategic grantsmanship advice and support to faculty in their pursuit of extramural funding. We work with faculty investigators to identify targeted grant opportunities that lead towards the development of competitive research proposals. Our outreach activities and training, workshops, individual and team consultations, and related services strengthen both proposal and faculty career development as well as hone integral collaboration skills.

We are happy to partner with you and your faculty colleagues of the [Insert Center/Department] to develop and design a grantsmanship workshop centered around strategic advice on how to apply for grants and fellowship awards. Grantsmanship skills will help to prepare your students for xx careers. We have worked with your center faculty on myriad proposal efforts, and we are confident you can lead and mentor students in grantsmanship skill development.

We strongly support this proposal, which pushes forward teaching, research, and public service, the three of the pillars of the UC Merced mission. We look forward to assisting [insert Center name/group/team] in your proactive efforts to diversify the xx pipeline to xx internships and employment, and we are eager to work with you to design grantsmanship workshops that will further enrich the academic, professional, and career development of your students.

Respectfully,

Melinda L. Boehm, Ph.D.
Director, Office of Research Development
University of California, Merced
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